TOWN OF PENDLETON
WORK SESSION
October 27, 2025

A Work Session of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 27th day of October, 2025 at 7:00 p.m. The meeting was open to the public.

Supervisor Maerten called the meeting to order at 7:08 p.m.

Supervisor Maerten, Councilman Buechler, Councilman Lombardo, Councilman Hickman and Councilman Rumbold were present.

Also present:
Deborah Maurer – Town Clerk
Noreen Lemma – Deputy Town Clerk
Dave Fischer – Highway/Water & Sewer Superintendent
Claude Joerg – Town Attorney
Dave Britton – Town Engineer
Mark Walter – Deputy Town Supervisor
Patrick Covell – Recreation Director

There were five residents in attendance.

RESOLUTION 280-25
MEETING MINUTES – OCTOBER 13, 2025
Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the meeting minutes for the Regular Meeting held on October 13, 2025, are approved as presented by Town Clerk Maurer.

RESOLUTION 281-25
ABSTRACT #20
Motion by Councilman Lombardo, seconded by Councilman Hickman, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, to authorize payment of Voucher Abstract #20, Vouchers #25-01063 to #25-01134, to be paid on October 29, 2025 as follows:

General Fund	$	45,471.80
Highway	$	35,768.78
Capital Funds	$	21,776.50
Refuse	$	60,594.99
Sewer	$	5,079.16
Water	$	109,311.27
Trust & Agency	$	1,783.44
Total	$	279,785.94

RESOLUTION 282-25
APPOINTMENT OF PLANNING BOARD CHAIRMAN
Motion by Councilman Rumbold, seconded by Councilman Hickman, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that John Higgins is appointed to the position of Planning Board Chairman effective as of October 17, 2025.

FURTHER, BE IT RESOLVED, that the compensation for this position will be prorated to the amount approved for this position at the January 13, 2025 meeting of the Town Board. This resolution shall take effect immediately.

Next, a brief discussion took place regarding budget changes that were made that did not appear on the version presented as the Preliminary Budget. It was determined that an amendment could be made before the final budget is adopted.

RESOLUTION 283-25
2026 BUDGET – TENTATIVE TO PRELIMINARY
Motion by Councilman Hickman, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
WHEREAS, the Town Board of the Town of Pendleton reviewed the tentative budget for 2026 and modifications were recommended; and

WHEREAS, a public hearing for the preliminary 2026 budget was scheduled for November 6, 2025; and

WHEREAS, approval of modifications to the tentative 2026 budget and acceptance of the preliminary 2026 budget is necessary.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the proposed modifications to the tentative 2026 budget are approved.

FURTHER, BE IT RESOLVED; that the tentative 2026 budget, with approved modifications, is accepted as the preliminary 2026 budget for consideration at the scheduled public hearing. This resolution shall take effect immediately.

RESOLUTION 284-25
APPOINTMENT OF CLEANER/LABORER
Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that Robert Schifferle is appointed to the part-time position of Cleaner/Laborer at a rate of compensation of $19.00 per hour, contingent upon final approval of Niagara County Civil Service and all required pre-employment actions. This resolution shall take effect immediately.

RESOLUTION 285-25
APPROVAL OF PURCHASE – SEWER ITEM
Motion by Councilman Lombardo, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the proposed expenditure of $1,805.00 of a sewer item from Fluid Dynamics, as quoted, is approved. This resolution shall take effect immediately.

RESOLUTION 286-25
APPROVAL OF EXPENDITURE FOR HVAC REPLACEMENT
Motion by Councilman Hickman, seconded by Councilman Lombardo, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
WHEREAS, the Town Board of the Town of Pendleton did approve by resolution on September 8, 2025 the advertisement of Request for Proposals related to replacement of heating, ventilation, and air conditioning equipment in the Town Hall; and

WHEREAS, the approved Request for Proposal was advertised and all submissions were opened and tabulated by the Town Clerk as specified in the authorizing resolution; and

WHEREAS, bids were reviewed and the lowest bid was approved for a specific unit replacement; and

WHEREAS, it is recommended that an additional heating, ventilation, and air condition unit be replaced based on the previously accepted bid for this work.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the proposal submitted by Day 1 Heating and Cooling for $10,937.00 for replacement of a specific heating, ventilation, and air conditioning unit located in the Town Hall is accepted and approved. This resolution shall take effect immediately.

RESOLUTION 287-25
APPROVAL OF PURCHASE OF PLOW PACKAGE
Motion by Councilman Buechler, seconded by Councilman Lombardo, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
WHEREAS, the Town of Pendleton purchased a truck chassis for the public works operations and the Highway Superintendent has requested authorization for an expenditure to purchase and install a snow plow on this piece of equipment; and

WHEREAS, pricing for the purchase is available through Sourcewell for an amount of $9,273.46 through a specific vendor; and

WHEREAS, the vendor has provided an additional quote of $8,050.44 for this work; and

WHEREAS, solicitations for quotes from multiple other vendors for comparison returned one additional quote in excess of the Sourcewell pricing; and

WHEREAS, it is recommended that the expenditure be authorized based on the Sourcewell pricing and comparable lower quote from a Sourcewell vendor.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that purchase and installation of a snow plow package for a Town-owned vehicle is approved from Wilbri for $8,050.44. This resolution shall take effect immediately.

Community Center Change Order – Sicoli

A quote in the amount of $12,377.25, was submitted by Sicoli Construction Services, Inc., to remove and re-install a door at the Community Center. No motions were made to move forward with this change order.

RESOLUTION 288-25
APPROVAL OF MODIFIED SENIOR CITIZENS CONTRACT
Motion by Councilman Lombardo, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
WHEREAS, a contract between the Town of Pendleton and the Pendleton Senior Citizens Club, Inc. was approved by resolution at the September 8, 2025 meeting of the Town Board; and

WHEREAS, modifications to this contract have been proposed; and

WHEREAS, it is recommended to approve the amended contract.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the contract between the Town and the Pendleton Senior Citizens Club, Inc., as presented to the Town Board, is approved. This resolution shall take effect immediately.

RESOLUTION 289-25
APPROVAL TO POST POSITION - TYPIST
Motion by Councilman Buechler, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Hickman, Lombardo, Rumbold
Nays 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 27th day of October 2025, that the posting for the position of Typist is authorized for posting in anticipation of a potential opening. This resolution shall take effect immediately.

Motion by Councilman Hickman, seconded by Councilman Lombardo, to enter into an Executive Session with Town Attorney Joerg, Deputy Supervisor Walter, Town Clerk Maurer, and Deputy Town Clerk Lemma, to discuss personnel matters in the Town Clerk's office, at 7:28 p.m. Motion carried.

Motion by Councilman Buechler, seconded by Councilman Rumbold, to adjourn from the Executive Session at 7:55 p.m. Motion carried.

BOARD DISCUSSION

Councilman Rumbold reported that he recently spoke with Engineer Britton regarding the improvements needed for the Town Park tennis courts. A discussion followed concerning the new set of plans that Mr. Britton provided at the meeting, which included alternate layout options for consideration. Further discussion will be required before any final decisions are made.

Councilman Hickman stated that he and Highway Superintendent Fischer discussed the potential need for a splash park attendant. Supervisor Maerten noted that he will prepare a resolution addressing this matter.

Councilman Buechler commented that he recently visited the Town Park with his grandson and commended the repairs made to the merry-go-round, noting that it looks and operates very nicely.

Town Clerk Maurer reported an issue with bees in the Town Hall break room and requested assistance in having the matter resolved. She also announced that the Pendleton Veterans Association (PVA) will hold its annual Wreath Laying Ceremony on Tuesday, November 11, 2025, at 11:00 a.m. at the PVA monument outside Town Hall. The guest speaker will be NYS Assemblyman Paul Bologna, and all are welcome to attend. In addition, she shared an invitation with the Town Board to the November meeting of the Niagara County Municipal Clerks Association (NCMCA), which she will be hosting.

PUBLIC REMARKS/COMMENTS

A resident asked whether the Town has a written policy regarding the use of restrictive reserve funds. Supervisor Maerten responded that he would need to follow up with an answer.

Another resident asked several questions regarding the modified contract with the Senior Citizens Club, including:

- Whether there is a cap on the amount of insurance the Town pays;
- If so, what the cap amount is; and
- Whether the insurance payment is included in the $10,000 allocated for the club.

No other public remarks or comments were made.

Motion by Councilman Buechler, seconded by Councilman Rumbold, to adjourn from the Work Session at 8:07 p.m. Motion carried.

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Deborah K. Maurer, Town Clerk