PENDLETON TOWN BOARD
REGULAR AND ORGANIZATIONAL MEETING
January 12, 2026

A Regular and Organizational Meeting of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 12th day of January 2026, at 7:00 p.m.

REGULAR MEETING

Supervisor Maerten called the meeting to order at 7:05 p.m.

Supervisor Maerten led the invocation and the Pledge of Allegiance.

Roll Call:

Supervisor Maerten	Present
Councilman Buechler	Present
Councilman Kantor	Present
Councilman Lukasik	Present
Councilman Rumbold	Present

Also present:

Noreen Lemma - Town Clerk
Claude Joerg - Town Attorney
David Britton - Town Engineer
Dave Fischer - Highway/Water & Sewer Superintendent
Troy Barnes - Building Inspector/Code Enforcement Officer
Miranda Freiert - Assessor
Patrick Covell - Recreation Director

There were 11 residents in attendance, three of whom were Starpoint students.

AMENDMENTS/ADDITIONS/DELETIONS TO THE AGENDA

No amendments were made to the agenda.

PUBLIC REMARKS/COMMENTS ON AGENDA ITEMS

No other public remarks or comments were made on the agenda items.

ROUTINE BUSINESS

RESOLUTION 06-26
MEETING MINUTES – NOVEMBER 24, 2025
Motion by Councilman Buechler, seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton, on this 12th day of January 2026, that the meeting minutes from the Work Session held on November 24, 2025, are hereby approved as presented by Town Clerk Lemma.

RESOLUTION 07-26
MEETING MINUTES – DECEMBER 8, 2025
Motion by Councilman Buechler, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton, on this 12th day of January 2026, that the meeting minutes from the Regular Meeting held on December 8, 2025, are hereby approved as presented by Town Clerk Lemma.

PENDING APPROVAL

PENDING APPROVAL

RESOLUTION 08-26
ABSTRACT #24
Motion by Councilman Buechler, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton, on this 12th day of January 2026, to authorize payment of Voucher Abstract #24, Vouchers #25-01301 to #25-01359 that was paid on December 24, 2025:

General Fund	$	21,337.84
Highway	$	24,463.66
Capital	$	1,056.00
Refuse	$	51,850.47
Sewer	$	15,773.94
Water	$	13,189.36
Total	$	127,671.27

RESOLUTION 09-26
ABSTRACT #1
Motion by Councilman Rumbold, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0
BE IT RESOLVED, by the Town Board of the Town of Pendleton, on this 14th day of January 2026, to authorize payment of Voucher Abstract #1, to be paid on January 14, 2026 as follows:

- Vouchers #25-01360 to #25-01369 for year ending 2025:

General Fund	$	3,512.56
Sewer	$	443.09
Water	$	77.13
Total	$	4,032.78

- Vouchers #26-00001 to #26-00058 for year ending 2026:

General Fund	$	77,919.43
Highway	$	40,249.09
Sewer	$	2,750.67
Water	$	5,340.37
Total	$	126,259.56

OTHER REPORTS

Supervisor Maerten reported that the sales tax collected for November 2025 was $196,599.76. This is an increase of $460.53 when compared with November 2024. The year to date received is $2,364,962.80 which in an increase of $4,346.51 from 2024.

COMMITTEE APPOINTMENTS 2026

Assessment	Councilmen Buechler and Kantor
Building Inspections & Code Enforcement	Councilmen Lukasik and Kantor
Building & Capital Improvements	Councilmen Lukasik and Rumbold
Business Development	Councilman Kantor and Rumbold
Fire Company Service Award	Councilmen Buechler and Kantor
Fire Board	Councilman Buechler & Supervisor Maerten
Insurance	Councilman Rumbold & Supervisor Maerten
Town Newsletter	Councilmen Lukasik and Rumbold
Water & Sewer	Councilmen Kantor and Rumbold
Highway & Drainage	Councilmen Buechler and Lukasik
Information Technology & Networking	Councilmen Buechler and Rumbold
Recreation	Councilmen Lukasik and Rumbold

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Security	Councilmen Lukasik and Rumbold
Conservation, Parks, & Trails	Councilmen Buechler and Lukasik
Ethics	Councilman Buechler
Celebrations	Councilmen Kantor and Rumbold
Senior Citizens	Councilmen Buechler and Kantor

SUPERVISOR APPOINTMENTS

Deputy Town Supervisor	Mark Walter
Emergency Services Coordinator	Mark Walter
Town Historian	Thomas Kraemer
Budget Officer	Thomas Maturski

ASSIGNMENT OF ANNUAL AUDITS

Chief Fiscal Officer	Councilman Buechler
Town Clerk/Tax Collector	Councilman Rumbold
Town Justice – Judge Mack	Councilman Kantor
Town Justice – Judge Ostrowski	Councilman Lukasik
Water & Sewer Collection	Councilmen Buechler and Rumbold

Councilman Buechler had nothing to report.
Councilman Rumbold had nothing to report.
Councilman Lukasik had nothing to report.
Councilman Kantor had nothing to report.

Attorney Joerg had nothing to report.

Engineer Britton had nothing to report.

DEPARTMENT HEADS

Town Clerk Lemma Reported that monthly reports were received from the Assessor and Building Inspector/Code Enforcement Officer. These reports, along with the monthly reports for the Town Clerk and Water/Sewer collection, were posted online with the agenda documents.

Highway and Water/Sewer Superintendent Fischer had nothing to report, but did thank Councilman Rumbold for coming to the Highway Department to meet and talk with the staff.

Building Inspector Barnes had nothing to report.

Assessor Freiert reported about the taxes and if anyone didn't receive their tax bill yet to check the Facebook post.

Recreation Director Covell reported about ½ the reservations for the pavilions had been reserved online.

NEW BUSINESS

RESOLUTION 10-26
AUTHORIZATION OF CELL PHONE STIPEND
Motion by Councilman Rumbold, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, specific Town of Pendleton elected officials, appointed officials, and employees are required to be accessible at times considered to be outside of typical weekday office and work hours; and

WHEREAS, the Town of Pendleton has provided a stipend for multiple elected officials, appointed officials, and employees who have opted to use a personal cell phone for Town-related business, forgoing issuance of a Town-owned and maintained device; and

WHEREAS, this practice has decreased the cost of cell phone services charged to the Town of Pendleton; and

PENDING APPROVAL

WHEREAS, continuing the payment of a cell phone stipend to select individuals in place of issuance of a Town-owned device will continue to decrease the cost of such services billed to the Town of Pendleton.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, that a monthly stipend of $28.00 shall be paid to the Highway Superintendent, Deputy Water & Sewer Superintendent, Deputy Highway Superintendent, members of the Town Board, any individual employed as a full or part time Building Inspector or Code Enforcement Officer, Town Clerk, Personnel Records Clerk for the period January 1, 2026 through December 31, 2026. This resolution shall be effective immediately.

RESOLUTION 11-26
AUTHORIZING POSTING OF SEASONAL PARK ATTENDANT POSITION
Motion by Councilman Buechler, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Town Clerk is hereby authorized to publicly advertise for the position of a seasonal Park Attendant position assigned to the Highway Department, with anticipated assignment dates to begin after May 1, 2026.

FURTHER, BE IT RESOLVED, that the rate of compensation shall be established at the time of appointment of a potential candidate. This resolution shall take effect immediately.

RESOLUTION 12-26
AUTHORIZING ADVERTISEMENT OF SEASONAL LABORER POSITIONS
Motion by Councilman Buechler, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Town Clerk is hereby authorized to publicly advertise for multiple seasonal laborer positions assigned to the Highway Department, with anticipated assignment dates to be from May 1, 2026 to October 1, 2026, depending upon applicant availability.

FURTHER, BE IT RESOLVED, that the rate of pay for these seasonal positions will be established at the time of appointment. This resolution shall take effect immediately.

RESOLUTION 13-26
AUTHORIZING GRANT MANAGEMENT SERVICES
Motion by Councilman Kantor, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, the Town of Pendleton has, and continues to, benefit from resources available through a variety of grant funding opportunities available at the local, state, and federal level; and

WHEREAS, Rotella Grant Management has an established relationship with the Town of Pendleton, providing comprehensive services related to identifying funding opportunities, securing grant approval, and administration of all grant awards; and

WHEREAS, the Town will continue to benefit from the services of an experienced grant writer with professional staff who are familiar with the Town of Pendleton and its needs; and

PENDING APPROVAL

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Town of Pendleton will compensate Rotella Grant Management at a rate of $1,550.00 per month for the 2026 calendar year for grant-related consultation, including but not limited to:

1) Identification of funding opportunities.
2) Grant writing, which generally includes preparation of all materials for submission of final grant applications.
3) Meetings and general communication with Town representatives.
4) Communication and coordination with representatives of grant-awarding agencies and organizations.
5) Grant administration, management, and mandatory reporting.
6) Grant reimbursement.

FURTHER, BE IT RESOLVED, this resolution shall be effective as of January 1, 2026.

RESOLUTION 14-26
AUTHORIZING ADVERTISEMENT FOR SUMMER RECREATION POSITIONS
Motion by Councilman Lukasik, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Town Clerk is authorized to advertise for the following Summer Recreation Program positions:

A) Swimming Pool Director
B) Lifeguard
C) Recreation Leader
D) Assistant Recreation Director

FURTHER, BE IT RESOLVED, that rates of compensation shall be established by resolution at a future date or at time of appointment of candidates. This resolution shall take effect immediately.

RESOLUTION 15-26
AUTHORIZING EXPENDITURE
Motion by Councilman Lukasik, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, winter road maintenance is an essential duty of the Town of Pendleton Highway Department; and

WHEREAS, rock salt is an essential material used in the performance of winter road maintenance; and

WHEREAS, the Town of Pendleton may procure rock salt from American Rock Salt Company LLC at a price set by the New York State Office of General Services – Procurement Services.

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that Highway Department may procure during the 2026 budget year up to the estimated amount of 2640 tons of rock salt from American Rock Salt Company LLC at the price set by the New York State Office of General Services – Procurement Services. This resolution shall take effect immediately.

PENDING APPROVAL

RESOLUTION 16-26
ACCEPTING PROPOSAL
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the proposal received from Nussbaumer & Clarke, Inc. for engineering services, as presented to the Town Board, is accepted and approved. This resolution shall take effect immediately.

RESOLUTION 17-26
AUTHORIZING PURCHASE OF WATER FROM NIAGARA COUNTY
Motion by Councilman Lukasik seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, the Town of Pendleton Water & Sewer Department provides water service to all properties located within the Town's borders; and

WHEREAS, it is necessary for the Town of Pendleton to purchase water from the Niagara County Water District; and

WHEREAS, invoices for the purchase of water from the Niagara County Water District may require approval by the Town Board per the Town's procurement policy adopted January 12, 2026.

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Water Superintendent or Deputy Water Superintendent may submit vouchers for payment of invoices for water purchased from the Niagara County Water District without delay for approval of the Town Board for the 2026 budget year and such payment issued with the next payment cycle. This resolution shall take effect immediately.

RESOLUTION 18-26
AUTHORIZING PURCHASE OF WATER FROM NEIGHBORING TOWNS
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, the Town of Pendleton Water Department provides water service to all properties located within the Town's borders; and

WHEREAS, it is necessary for the Town of Pendleton to purchase water from the Towns of Cambria, Lockport, and Wheatfield for water supply for select properties serviced by the Town; and

WHEREAS, quarterly expenditures for the purchase of water from neighboring towns may require approval by the Town Board per the Town's procurement policy adopted January 12, 2026.

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Water Superintendent or Deputy Water Superintendent may submit vouchers for payment of invoices for water supplied by the Towns of Cambria, Lockport, and Wheatfield without delay for approval of the Town Board for the 2026 budget year and such payment issued with the next payment cycle. This resolution shall take effect immediately.

RESOLUTION 19-26
AUTHORIZING SUPERVISOR TO SIGN CONTRACT
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, the Shawnee Sno-Chiefs Snowmobile Club, Inc. is a local not-for-profit organization based in Sanborn, New York that has a mission that is stated as being dedicated to snowmobiling; and

WHEREAS, The Club's stated primary activities revolve around building and maintaining snowmobile trails, ensuring a safe and enjoyable experience for their members, and the club serves the Niagara County region, including the Town of Pendleton; and

WHEREAS, the Shawnee Sno-Chiefs maintains trails located in the Town of Pendleton on properties owned by various individuals and organizations, including properties owned by Niagara Mohawk Power Corporation (d/b/a National Grid); and

WHEREAS, the President of the Shawnee Sno-Chiefs Club has presented to the Supervisor an agreement between Niagara Mohawk Power Corporation and the Club which requires confirmation of no objection from the Town of Pendleton.

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Supervisor is authorized to sign the agreement between Niagara Mohawk Power Corporation and Shawnee Sno-Chiefs Snowmobile Club, Inc., as presented.

FURTHER, BE IT RESOLVED, that the Town of Pendleton has no control or interest in the Shawnee Sno-Chiefs Snowmobile Club, Inc. and is signing this agreement confirming that there are no objections to continued operation of the snowmobile trails operated by the Club within the Town of Pendleton. This resolution shall take effect immediately.

RESOLUTION 20-26
APPROVING FEE SCHEDULE
Motion by Councilman Lukasik seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the updated fee schedule, as presented, is approved. This resolution shall take effect immediately.

RESOLUTION 21-26
MODIFYING COMPENSATION
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

WHEREAS, the Town Board of the Town of Pendleton did authorize by resolution on December 12, 2025 compensation rates for multiple positions for 2026; and

WHEREAS, the adopted resolution contained an erroneous rate of compensation for a specific position related to the adopted 2026 budget for the Town of Pendleton; and

PENDING APPROVAL

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WHEREAS, it is appropriate to approve a resolution to correct this error such that the rate of compensation corresponds to the approved budget.

NOW, **THEREFORE BE IT RESOLVED,** by the Town Board of the Town of Pendleton on this 12th day of January 2026 that the Planning Board Administrative Assistant shall be compensated at the annual rate of $18,303.00. This resolution shall be considered effective as of January 1, 2026.

RESOLUTION 22-26
APPROVING CHANGE OF TITLE
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that Kieran Hickman is moved to the title of Mechanical Equipment Operator (MEO) at Step 6 of the Collective Bargaining Agreement. This resolution shall take effect immediately.

RESOLUTION 23-26
AUTHORIZING EXPENDITURE FOR COMMUNITY CENTER (1 of 2)
Motion by Councilman Lukasik seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that quote for Community Center door modification submitted by Grosso Door & Hardware, Inc. for $3,400.00 is approved. This resolution shall take effect immediately.

RESOLUTION 24-26
AUTHORIZING EXPENDITURE FOR COMMUNITY CENTER (2 of 2)
Motion by Councilman Buechler seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026 that quote for Community Center door modification submitted by Armored Access for $1,350.00 is approved. This resolution shall take effect immediately.

RESOLUTION 25-26
AUTHORIZING EXPENDITURE FOR COMMUNITY CENTER (2 of 2)
Motion by Councilman Buechler seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

RESOLUTION 26-26
AUTHORIZING RMO TO REVIEW ADDITIONAL RECORDS
Motion by Councilman Buechler seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

PENDING APPROVAL

ORGANIZATION – FISCAL - AUTHORIZATIONS

RESOLUTION 27-26
OFFICIAL DEPOSITORY
Motion by Councilman Rumbold seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, that NBT Bank, headquartered in Norwich, New York, is designated an authorized depository for 2025.

RESOLUTION 28-26
OFFICIAL TOWN NEWSPAPER
Motion by Councilman Kantor seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to designate the Union Sun & Journal as the town's official newspaper.

RESOLUTION 29-26
PETTY CASH FUNDS
Motion by Councilman Buechler, seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to establish the following petty cash funds: Town Clerk: $250.00 and Tax Collector: $300.00.

RESOLUTION 30-26
MEETING DATES
Motion by Councilman Lukasik, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to schedule the Regular Town Board Meetings for the second Monday of each month at 7:00 p.m.

RESOLUTION 31-26
PAYROLL
Motion by Councilman Buechler, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to pay the following employees on a **bi-weekly** basis: Supervisor, Town Clerk, Assessor, Highway and Water/Sewer Superintendent, Highway, Water and Sewer Department personnel, Building Inspectors, Town Attorney, Supervisor's Secretary, general clerks, laborers, justice clerks, Planning Board Administrative Assistant, and Town Constables; **quarterly**: Deputy Town Supervisor, Town Justices, Councilmen, Dog Control Officer, Recreation Director and Summer Recreation Director; and **annually**: Planning Board, Zoning Board of Appeals, Conservation Advisory Council, Board of Assessment Review, Registrar of Vital Statistics, Budget Officer and Town Historian.

RESOLUTION 32-26
APPOINTMENT OF TOWN ENGINEER
Motion by Councilman Lukasik, seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

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BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to reappoint – 1-year appointment, Dave Britton of Nussbaumer and Clarke, Inc. as Town Engineer.

RESOLUTION 33-26
APPOINTMENT OF PLANNING BOARD MEMBER
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint John Higgins to a seven-year term on the Planning Board.

RESOLUTION 34-26
APPOINTMENT OF PLANNING BOARD MEMBER
Motion by Councilman Lukasik seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Ron Diedrich to a six-year term on the Planning Board.

RESOLUTION 35-26
APPOINTMENT OF ZONING BOARD OF APPEALS SECRETARY
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint James Meholick as the Zoning Board of Appeals Secretary.

RESOLUTION 36-26
APPOINTMENT OF BOARD/COMMITTEE CHAIRPERSONS
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton, on this 12th day of January 2026, to appoint the following Chairpersons to their respective Boards and Committees:
- Planning Board: John Higgins
- Zoning Board of Appeals: Nicholas Graves
- Recreation Committee**:** Patrick Covell

RESOLUTION 37-26
APPOINTMENT OF PLANNING BOARD ADMINISTRATIVE AND SECRETARY
Motion by Councilman Kantor seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to reappoint John Higgins as the Planning Board Administrative Assistant and Secretary.

RESOLUTION 38-26
APPOINTMENT OF REGISTRAR OF VITAL STATISTICS
Motion by Councilman Buechler seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Town Clerk Noreen Lemma as Registrar of Vital Statistics to coincide with her term as Town Clerk.

PENDING APPROVAL

RESOLUTION 39-26
APPOINTMENT OF RECORDS MANAGEMENT OFFICER
Motion by Councilman Lukasik seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Town Clerk Noreen Lemma as Records Management Officer to coincide with her term as Town Clerk.

RESOLUTION 40-26
APPOINTMENT OF INVESTIGATOR OF BINGO AND GAMES OF CHANCE
Motion by Councilman Rumbold seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Town Clerk Noreen Lemma as Investigator of Bingo and Games of Chance to coincide with her term as Town Clerk.

RESOLUTION 41-26
APPOINTMENT OF DEPUTY TOWN CLERK
Motion by Councilman Rumbold seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to reappoint Aimee Jarvis as second Deputy Town Clerk for a one-year term.

RESOLUTION 42-26
APPOINTMENT OF DEPUTY REGISTRAR OF VITAL STATISTICS
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Tracy Graczyk, as Deputy Registrar of Vital Statistics for a one-year term.

RESOLUTION 43-26
APPOINTMENT OF DEPUTY TAX COLLECTOR
Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Tracy Graczyk as Deputy Tax Collector for a one-year term.

RESOLUTION 44-26
APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT
Motion by Councilman Buechler seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Jonathan Berry as Deputy Highway Superintendent until rescinded.

PENDING APPROVAL

PENDING APPROVAL

RESOLUTION 45-26
APPOINTMENT OF STORMWATER MANAGEMENT OFFICER (SMO)
Motion by Councilman Lukasik seconded by Councilman Kantor, the following resolution was

ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to appoint Building Inspector Troy Barnes as the Town's Stormwater Management Officer until rescinded.

RESOLUTION 46-26
AUTHORIZATION FOR CODE ENFORCEMENT OFFICER TO PROCEED WITH ISSUING VIOLATIONS FOR NOT MAINTAINING GRASS
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize the Building Inspector/Code Enforcement Officer to proceed for the work to be done, with the expense to be assessed upon the affected properties, and the assessment constituting a lien and charged upon such properties providing that notice has been given, and no response or action was taken by the home owner to control brush, grass and/or weeds. Regular and Organizational Meeting & Public Hearings January 12, 2026.

RESOLUTION 47-26
AUTHORIZATION FOR MILEAGE REIMBURSEMENT
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize mileage reimbursement to be paid at the standard IRS rate of 72.5¢, as outlined in the Town's Vehicle Use Policy.

RESOLUTION 48-26
PROCUREMENT POLICY
Motion by Councilman Rumbold seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to renew the current Procurement Policy.

RESOLUTION 49-26
CODE OF ETHICS
Motion by Councilman Buechler seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to renew the current Code of Ethics.

RESOLUTION 50-26
SEXUAL HARASSMENT POLICY
Motion by Councilman Kantor seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to renew the current Sexual Harassment Policy.

PENDING APPROVAL

RESOLUTION 51-26
WORKPLACE VIOLENCE POLICY
Motion by Councilman Kantor seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to renew the current Workplace Violence Policy.

RESOLUTION 52-26
AUTHORIZATION FOR SUPERVISOR
Motion by Councilman Rumbold seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize the Supervisor to invest surplus monies pursuant to Town Law, pay principal and interest on debts, pay utility and necessary bills prior to audit.

RESOLUTION 53-26
AUTHORIZE HIGHWAY SUPERINTENDENT
Motion by Councilman Rumbold seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize the Highway Superintendent to purchase stone, fuel, oil, culvert pipe, etc., within budget, at County prices.

RESOLUTION 54-26
ANNUAL MEMBERSHIPS
Motion by Councilman Buechler seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize annual membership for the Town of Pendleton for the following:

- American Water Works Association (AWWA)
- Association of Public Historians of New York (APHNY)
- New York Planning Federation (NYPF)
- New York State Assessors Association (NYSAA)
- New York State Association of Magistrates Court Clerks (NYSAMCC)
- New York State Magistrates Association (NYSMA)
- New York State Association of Tax Receivers and Collectors (NYSATRC)
- New York State Association of Towns (NYSAOT)
- New York State Association of Town Superintendents of Highways, Inc.
- New York State Town Clerk's Association (NYSTCA)
- Niagara County Assessors Association (NCAA)
- Niagara County Association of Town Superintendents of Highways, Inc.
- Niagara County Magistrates Association (NCMA)
- Niagara County Municipal Clerks Association (NCMCA)
- Niagara County Supervisors Association (NCSA)

PENDING APPROVAL

PENDING APPROVAL

RESOLUTION 55-26
YEARLY AGREEMENTS
Motion by Councilman Lukasik seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Kantor, Lukasik, Rumbold
Nays 0
Absent 0

BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 12th day of January 2026, to authorize the Supervisor to sign the following yearly agreements:

- Niagara Community Action Program (NIACAP)
- Niagara County SPCA

PUBLIC REMARKS/COMMENTS

One resident was asking about the Historical Society space in the Community Center, and positions on the Planning Board.
Another resident commented on FOILS and her findings and laws regarding them. Also, some abstract comments.

No further public remarks or comments were made.

Supervisor Maerten announced the following upcoming meetings:

• Tentative - Town Board Work Session: January 26, 2026, at 7:00 p.m.
• Town Board Regular Meeting: February 9, 2026, at 7:00 p.m.

Motion by Councilman Lukasik, seconded by Councilman Buechler, to adjourn from the Regular Meeting at 7:51 p.m. Motion carried.

_____
Noreen E. Lemma, Town Clerk

PENDING APPROVAL