

**TOWN OF PENDLETON**  
**6570 Campbell Blvd.**  
**Lockport, N.Y. 14094**  
**716-625-8833**

Request for Public Access to Records

Date: \_\_\_\_\_

I wish to inspect the following record(s): (Identify records you are interested in as clearly as possible.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You may inspect documents first and then ask for copies of the ones you actually want. The cost of each copy is \$.25. Flash/Jump Drive \$3.20

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone # \_\_\_\_\_

Signature: \_\_\_\_\_

=====

Date Completed: \_\_\_\_\_

Photocopies: # \_\_\_\_\_ Charge: \_\_\_\_\_

DENIED (for reasons checked below)

- \_\_\_\_\_ Exempted by statute other than Freedom of Information
- \_\_\_\_\_ Unwarranted invasion of personal privacy
- \_\_\_\_\_ Would impair contract awards or collective bargaining agreements
- \_\_\_\_\_ Would endanger the life or safety of any person
- \_\_\_\_\_ Interagency or intra-agency materials
- \_\_\_\_\_ Record is not maintained by this agency
- \_\_\_\_\_ Record of which this agency is legal custodian cannot be found
- \_\_\_\_\_ Other \_\_\_\_\_

Any person denied access to records may appeal within 30 days of the denial. Such appeals should be addressed to the Supervisor of the Town of Pendleton.