TOWN OF PENDLETON
SPECIAL MEETING
January 5, 2026

A Special Meeting of the Town Board of the Town of Pendleton was held at the Town Hall, 6570 Campbell Blvd., Pendleton, NY, on the 5th day of January 2026 at 7:00 p.m.

Supervisor Maerten called the meeting to order at 7:00 p.m.

Roll Call:

Supervisor Maerten	Present
Councilman Buechler	Present
Councilman Rumbold	Present
Councilman Lukasik	Present
Councilman Kantor	Present

Also present:
Noreen Lemma - Town Clerk
Dave Fischer - Highway/Water & Sewer Superintendent
Mark Walter - Deputy Town Supervisor

There were 13 residents in attendance.

AMENDMENTS/ADDITIONS/DELETIONS TO THE AGENDA

There were no amendments, additions or deletions made to the agenda.

PUBLIC REMARKS/COMMENTS ON AGENDA ITEMS

There were no public remarks or comments on agenda items.

NEW BUSINESS

RESOLUTION 1-26
Resolution Appointing Individual to Town Clerk Vacancy

WHEREAS, in accordance with New York Consolidated Laws, Town Laws, Article 3, Section 20, the Town of Pendleton shall have a town clerk; and

WHEREAS, the elected town clerk submitted a letter of resignation to the New York State Secretary of State, effective December 31, 2025; and

WHEREAS, New York Consolidated Laws, Town Laws, Article 4, Section 64 states that whenever a vacancy shall occur or exist in any town office, the town board or a majority of the members thereof, may appoint a qualified person to fill the vacancy; and

WHEREAS, New York Consolidated Laws, Town Laws, Article 4, Section 64 further states that if the appointment be made to fill a vacancy in an elective office, the person so appointed shall hold office until the commencement of the calendar year next succeeding the first annual election at which the vacancy may be filled; and

WHEREAS, to ensure proper and efficient operation of all aspects of the Town of Pendleton government, it is in the best interest of all to appoint an individual to the town clerk vacancy; and

WHEREAS, a well-qualified applicant has communicated her desire to serve as a town clerk under the conditions stipulated by New York Town Law.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 5th day of January 2026 that Noreen Lemma is appointed to the vacant town clerk position, with a term of office expiring on December 31, 2026. This resolution shall take effect immediately.

Motion by Councilman Kantor, seconded by Councilman Lukasik, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Rumbold, Lukasik, Kantor
Nays 0
Absent 0

RESOLUTION 2-26
Resolution Appointing Individual to Deputy Town Clerk

WHEREAS, the Town Board of the Town of Pendleton appointed an individual to fill the vacant office of Town Clerk by resolution on January 5, 2026; and

WHEREAS, the individual appointed as Town Clerk has communicated that a First Deputy Town Clerk has been appointed; and

WHEREAS, it is appropriate for the Town Board to confirm such appointments and establish a rate of compensation.

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 5th day of January 2026 that it acknowledged that Tracy Graczyk has been appointed as First Deputy Town Clerk by the Town Clerk.

FURTHER, BE IT RESOLVED, that the First Deputy Town Clerk shall be compensated at a rate of $23.69 per hour effective as of January 5, 2026 and shall be compensated at a rate of $24.40 per hour effective July 1, 2026. This resolution shall take effect immediately.

Motion by Councilman Rumbold, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Rumbold, Lukasik, Kantor
Nays 0
Absent 0

RESOLUTION 3-26
Resolution Approving Proposal

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 5th day of January 2026 that the proposal submitted by Deborah Maurer for support and consultation for the Town Clerk at a rate of compensation of $50.00 per hour, as needed and requested by the Town Clerk, is approved. This resolution shall take effect immediately.

Motion by Councilman Rumbold, seconded by Councilman Buechler, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Rumbold, Lukasik, Kantor
Nays 0
Absent 0

RESOLUTION 4-26
Resolution Appointing Duties

NOW, THEREFORE BE IT RESOLVED, by the Town Board of the Town of Pendleton on this 5th day of January 2026 that Noreen Lemma is appointed to fulfill the duties of Information Technology Coordinator at an annual rate of compensation of $9,600.00. This resolution shall take effect immediately.

Motion by Councilman Kantor seconded by Councilman Rumbold, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Rumbold, Lukasik, Kantor
Nays 0
Absent 0

RESOLUTION 5-26
Resolution Approving Contract

WHEREAS, under Section 135-a of the Highway Law, the Town Board is empowered to enter into written contracts with the Commissioner of Public Works acting as County Superintendent of Highways for the removal of snow and the sanding and treatment of pavement for ice control purposes, for three (3) years; and
WHEREAS, such contracts have been negotiated by the Town Superintendent of Highways at the actual cost incurred by the Town per mile for removal of snow from County roads, and the control of ice at the actual cost incurred by the Town; therefore, be it, and it hereby is
RESOLVED, that the Town Highway Superintendent of the Town of Pendleton be empowered as an agent of the Town Board to enter into the attached Ice Control and Snow Removal Contracts with the Commissioner of Public Works acting as County Superintendent of Highways for a period of three (3) years.

Motion by Councilman Buechler seconded by Councilman Kantor, the following resolution was
ADOPTED: Ayes 5 Maerten, Buechler, Rumbold, Lukasik, Kantor
Nays 0
Absent 0

PUBLIC REMARKS/COMMENTS

There were a few public remarks or comments regarding the Town website being down.

Motion by Councilman Rumbold, seconded by Councilman Buechler, to adjourn from Special Meeting at 7:12 p.m. Motion carried.

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Noreen E. Lemma, Town Clerk